

Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, July 12, 2016

5055 Santa Teresa Boulevard, Gilroy, California 95020
Social Science Room #206

CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CLOSED SESSION - CALL TO ORDER 6:00 p.m.

Trustee Laura Perry called the meeting to order at 6:00 p.m.

(a) Roll Call

Trustees Present: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci and Laura Perry

(b) Comments from the Public

No comments.

(c) Recess to Closed Session

The Board recessed to closed session at 6:02 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Trustees: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Walt Glines, Lois Locci, Laura Perry, and Iris Cueto (student trustee)

Dr. Kathleen Rose, Superintendent/President

Kathleen Moberg, Vice President, Student Services

Frederick E. Harris, Vice President, Administrative Services

Diane Seelie, Professional Staff

Nancy Bailey, Recorder

Others in Attendance: Danielle Davenport, Wade Ellis, Jan Bernstein-Chargin, Eric Ramones, David Didenti, Damaris Cueto, Ken Wagman, Priscilla Ahmed, Shawn Mulcare, Susan Sweeney, Carina Cisneros, Fran Lozano, Eduardo Cervantes, Franz Mayrhofer, Ryan Vollmer, and Dale Scott

3. Pledge of Allegiance

The Pledge of Allegiance was led by Kent Child.



4. Report of any Action Taken in Closed Session

Laura Perry reported action taken in closed session. She said the board voted in closed session to approve a resignation agreement with classified employee #013356.

Vote during closed session:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines to approve
0 Noes

5. Approval of Agenda

MSC (W. Glines/L. Locci)

Vote:

7 Ayes: Tom Breen, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

1 Abstention: Jonathan Brusco

6. Consent Agenda

(a) Regular Board Meeting of the Board of Trustees Minutes, June 14, 2016

(b) Personnel Actions

(c) Warrants and electronic transfers drawn on District Funds

(d) Payroll Warrants drawn on District Funds

(e) Purchase Order Ratification

(f) Ratification of Agreements

(g) Monthly Financial Report

(h) Budget Adjustments

MSC (T. Breen/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

7. Comments from the Public

Danielle Davenport introduced herself and said she would be a candidate for Gavilan College's Board of Trustee Area #6. She said she has experience in the field of technology, is involved in the community and has taught at community colleges.

8. Officers' Reports

(a) Vice Presidents

Kathleen Moberg – said that TRIO is having a successful summer bridge program. She also acknowledged Admissions and Records, MIS, and Financial Aid for their team work in meeting the new fee waiver requirements which involved work within the Banner System.

Fred Harris – reported on options for having a police officer on campus. He said he had discussions with both the City of Gilroy and City of Morgan Hill police departments and also authorities at Foothill-De Anza CCD. None of the groups wanted to pursue a contractual agreement. Fred Harris said he will again meet with the Sheriff's department to conclude an agreement. In answering a question, Fred Harris said the GUSD school resource officer serves GECA but is not there all the time. He concluded his report by saying that the old policy academy portables and CJ500 will be demolished this summer.

(b) College President

Kathleen Rose reported on some of her activities over the past month. In June she visited Gavilan interns at Cañada de los Osos Ecological Reserve. Kathleen Rose said this program and other similar programs should be celebrated. She said she toured both Coyote Valley and San Martin construction sites. She noted the signage, beautiful portables, and said it will be a great place for staff to work, teach, and students to learn. She said concerns to be addressed include food services and transportation options. Kathleen Rose said the Coyote Valley Educational Center is close to being a reality and planning for its opening should begin now. She said the aviation site is waiting for FAA approval on the installation of a hangar door.

Kathleen Rose said Christine Salvin is heading up a committee to develop a research agenda with the assistance of interested faculty and Institutional Researcher Peter Wruck. She said that the Accrediting Commission for Community and Junior Colleges (ACCJC) sent a letter recognizing and accepting the college's midterm report. She thanked the college community for working on that report. It will be posted on the website. The next comprehensive visit is in 2019. Kathleen Rose announced that a Board Budget Workshop will be held Monday, August 15 starting at 5:30 p.m. with Wade Ellis presenting the information. Kathleen provided a draft public service announcement related to the trustee elections by district areas and thanked both Lois Locci and Jan Bernstein Chargin for working on it. The announcement will be posted on the website. The candidate nomination period is from July 18, 2016 – August 12, 2016.

(c) Academic Senate

No report.

(d) Professional Support Staff

Diane Seelie reported that CSEA met with the District to begin negotiation talks.

(e) Student Representative

No report.

(f) Board Member Comments

Kent Child – reported on a lunch he attended with other Gavilan retirees at the SunCoast Organic Bakery in Hollister. The family business is owned by Gavilan retiree Gary Miller.

Jonathan Brusco said the progress at the Coyote Valley site is visible. He congratulated student trustee, Iris Cueto, and Dr. Kathleen Rose. He said he is looking forward to the upcoming years.

Walt Glines – suggested that we encourage voter registration and host forums on campus. He said it is important to participate in the elections. Walt Glines reminded everyone that the STEM Intern presentations will be held on August 19.

Lois Locci – asked about updates to the website and Kathleen Rose said an updated version will be previewed on Professional Development Day.

Tom Breen – has been serving as a visiting judge throughout the state.

Mark Dover –thanked Danielle Davenport for her interest in a trustee seat. He congratulated everyone on the accreditation report. Mark Dover said the new facilities look great and thanked Fred Harris for his work.

(g) Board President

Laura Perry – congratulated Dr. Rose again and said she is hearing great things in the community. She thanked Danielle Davenport for attending the meeting and wished her well in the trustee elections.

9. Board Committee Reports
No report

10. Information/Staff Reports

(a) Community Coffee and Conversation Schedule

Kathleen Rose announced that she will be hosting coffee and conversation gatherings in Hollister, Gilroy, and Morgan Hill to give community members an opportunity to meet her and learn more about Gavilan. Members of administration and Public Information Officer Jan Bernstein Chargin will be joining her. Kathleen Rose will be at Mars Hills Coffee on July 23, GVA Café on August 13, and First Street Coffee on August 20. She said monthly community forums will begin in September. Kathleen Rose said a first day of school celebration is being planned to welcome students back to school.

III. ACTION ITEMS

1. Old Business

- ** (a) Resolution No. 1010: A Resolution Authorizing the Execution and Delivery of Legal Documents in Connection with a Lease-Purchasing Financing

Presentation:

Fred Harris said this action item seeks financing for \$6.9 million cash with authority to borrow up to \$7.5 million to cover all borrowing costs to complete current facility projects. He introduced Ryan Vollmer, Executive Director of Morgan Stanley (finance team) and Dale Scott of Dale Scott and Associates (finance advisor and fiduciary representative when interfacing with underwriters). Dale Scott said the short term strategy is to fund project completion with the long term strategy of a general obligation bond. This strategy would allow the district to pay off the revenue lease payments. He said if that is the board's plan, he would urge the board to approach the subject of a general obligation bond proposal now rather than later.

Ryan Vollmer has managed the Community College League of California's lease revenue program for multiple years. He presented information outlined in a booklet provided to board members. The topics covered included a Market Update and Implications of "Brexit", a Lease Revenue Bonds Overview, a Financing Summary for Gavilan, and a Disclaimer.

Based on trustees' questions, discussion took place on early call provisions, interest rates and payments, and effect of debt service on the general fund. A portion of the lease revenue bond will be paid by the South Bay Regional Public Safety Training Consortium (SBRPSTC) with the actual amount still being negotiated. Facility master planning was discussed including next steps in San Benito County (SBC). Discussion continued on the 2003 general obligation bond expenditures and projects and how that is perceived in SBC. A question came up about increasing the borrowed amount to include funds to match state funding. Fred Harris said typically the district must first establish the educational center site with local dollars, and then seek Educational Center status from the state before being eligible for state bond matching funds. He said within the year we will be able to work on site and encouraged a facility master plan with an outline of intentions for the site and SBC. A question was asked about adding funding for an interim step for progress in SBC.

MSC (T. Breen/M. Dover)

Discussion:

Kathleen Rose expressed caution about adding to the debt with additional funding outside of the original \$6.9 million needed to complete current projects that were approved last month. She said an updated comprehensive educational master plan and facilities master plan need to be completed with the involvement of all stakeholders. She said recent changes in education such as adult education and non-credit instruction have impacted San Benito County and that potential has not been communicated to the community. She encouraged completing the current projects.

Comments from Public:

Ken Wagman reminded everyone that the 2003 bond passed by a narrow margin. He expressed his personal concern the effect the \$450,000 will have on the budget and future salary increases.

MSC (T. Breen/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

2. New Business

- * (a) Resolution No. 1011: A Resolution approving the Football, Track, Sand Volleyball, Baseball and Softball Fields Renovations Including Upgrading Existing Lighting and Adding Additional Track & Field Lighting for the Gavilan College, Gilroy Campus, and authorizing CEQA Exemption

MSC (W.Glines /M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

- (b) Consider and Accept Bids for the Gavilan College Gym Fire Alarm Replacement Project

MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

- (c) Project Inspector Service Agreement with Keith Brown Inspections

MSC (W. Glines/T. Breen)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.

0 Noes

- (d) Gavilan College Aviation Maintenance Technology Project at the San Martin Airport, Change Order #2

MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

- (e) Coyote Valley Educational Center Increment #2 Change Order #2
MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

- (f) Proposal for Food Services Lease Agreement
MSC (K. Child/M. Dover)

Discussion:

There was discussion on the quality and price of the food provided. David Didenti, a member of the selection committee, said they discussed the pricing with the vendor and added that the vendor came prepared to help solve the food service issues during the student center retrofit project. Discussion included available food aid to students.

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

- (g) Signing Authority
MSC (W. Glines/J. Brusco)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

- (h) Master Instructional Service Agreement (ISA) between Gavilan Joint Community College District and SCC Harold Holden Justice Training Center
MSC (W. Glines/T. Breen)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

- (i) Workforce Development Board (WDB) Memorandum of Understanding between the San Benito County WDB, Gavilan College and partners of the America's Job Center
MSC (W. Glines/M. Dover)

Vote:

7 Ayes: Tom Breen, Jonathan Brusco, Kent Child, Mark Dover, Lois Locci, Laura Perry, Walt Glines and Student Trustee Iris Cueto, advisory vote of aye, to approve.
0 Noes

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is August 9, 2016, Gavilan College, Morgan Hill site, Rooms 10 and 11.
2. Adjournment
The meeting was adjourned by consensus at 8:25 p.m.